

## Enrollment Process

### Kindergarten

Students registering for Kindergarten must be five (5) years of age on or before June 15 of the year he/she starts school. All Letters of Intent for Kindergarten will be accepted and added to the Wait List at any time. Openings are filled based on date received.

### 1<sup>st</sup> thru 5<sup>th</sup> Grade

Enrollment for 1<sup>st</sup> thru 5<sup>th</sup> Grade is based on a lottery draw. All Letters of Intent must be submitted by April 30<sup>th</sup> to be eligible for the first lottery drawing for the following school year beginning in August. Letters submitted after the April 30<sup>th</sup> cutoff will be accepted and considered should a subsequent lottery drawing occur. If an opening occurs within a grade level, a lottery drawing may take place.

### 6<sup>th</sup> Grade thru 12<sup>th</sup> Grade

All Letters of Intent are accepted at any time. If an opening occurs within a grade level, a lottery drawing may take place. If applicant is applying for 10<sup>th</sup> thru 12<sup>th</sup> grade, please submit a transcript with your Letter of Intent to make sure you have the appropriate credits for the grade level you are interested in.

Letters of Intent (Kindergarten thru 12<sup>th</sup> grade) can be submitted via mail, fax, or dropped off at either of the following locations:

Frontier Academy Elementary School  
2560 W. 29<sup>th</sup> St.  
Greeley, CO 80631  
FAX: 970-330-1762

Frontier Academy Secondary School  
6530 W. 16<sup>th</sup> St.  
Greeley, CO 80634  
FAX: 970-339-5631

### Applicant Priority & Responsibility

If openings occur, priority is given as follows: Priority 1 - Frontier Academy staff members' children, Priority 2 - siblings of currently enrolled Frontier Academy students, and Priority 3 – public list.

Applicants are responsible for contacting Frontier Academy and updating any changes to their application including address, phone numbers, etc. All applications will remain active and be kept on file until applicants are offered enrollment or applicant requests removal. Once applicant is enrolled at Frontier Academy, it is the parent's responsibility to notify Frontier Academy of any siblings currently on file. Students are required to provide their own transportation.

# Frontier Academy Letter of Intent

Please complete a separate Letter of Intent for each child.

“Building a Foundation of Knowledge for Cultural Literacy, Academic Excellence and Achievement”  
I, \_\_\_\_\_, hereby state my preference to enroll my child at Frontier Academy.

## PLEASE PRINT

Child's Full Name: \_\_\_\_\_ M / F Date of Birth: \_\_\_/\_\_\_/\_\_\_

Parent Name \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_ Zip \_\_\_\_\_ Phone# \_\_\_\_\_ Daytime# \_\_\_\_\_

Please place my child on the wait list for \_\_\_\_\_ grade for the academic year \_\_\_\_\_.  
(Specify grade) (Specify year)

Student's Current Grade: \_\_\_\_\_ Student's Current School \_\_\_\_\_

If you currently have a child(ren) enrolled at the Academy, please list their names and grades:

\_\_\_\_\_

Do you have other children on the wait list: \_\_\_ Yes \_\_\_ No

If yes, list names & grades they are wait listed for: \_\_\_\_\_

Former source(s) of education: Public, Private, Home. Please give names of schools:

\_\_\_\_\_

Please let us know of any Special Education services your child may need:

\_\_\_\_\_

I understand that should my child be accepted at Frontier Academy there is a mandatory dress code and a parental volunteer commitment of four (4) hours per month per family.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

Office use only:

Date Received: \_\_\_\_\_ by: \_\_\_\_\_

Grade for:

2015/16 \_\_\_\_\_ 2016/17 \_\_\_\_\_ 2017/18 \_\_\_\_\_ 2018/19 \_\_\_\_\_ 2019/20 \_\_\_\_\_ 2020/21 \_\_\_\_\_ 2021/22 \_\_\_\_\_

Elementary School (K-5): 2560 W. 29<sup>th</sup> Street, Greeley, CO 80631 Phone: (970)330-1780 Fax: (970)330-4334

Secondary School (6-12): 6530 16<sup>th</sup> Street, Greeley, CO 80634 Phone: (970)339-9153 Fax: (970)339-5631

PLEASE KEEP A COPY OF THIS FORM FOR YOUR OWN RECORDS